

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** BCR #08-22 - \$125,000 - Public Works - 2001 Infrastructure Sales Tax Fund - Cancellation of Upsala Sidewalk project

**DEPARTMENT:** Fiscal Services

**DIVISION:** Budget

**AUTHORIZED BY:** Lisa Spriggs

**CONTACT:** Fredrik Coulter

**EXT:** 7180

**MOTION/RECOMMENDATION:**

Approve and authorize the Chairman to execute the Budget Change Request (BCR) #08-22 through the 2001 Infrastructure Sales Tax Fund in the amount of \$125,000.00 in recognition of the cancellation of the Upsala Sidewalk project.

County-wide

Lin Polk

---

**BACKGROUND:**

The **Upsala Road Sidewalk** project was planned to construct a 2,700 linear foot sidewalk on the north/east side and an additional 2,900 linear foot sidewalk on the south/west side of Upsala Road from St. Johns Parkway to Central Park Drive. The FY 2007/08 - FY 2008/09 Biennial Budget included \$125,000 in funding for land acquisition and design services in FY 2007/08, and an additional \$600,000 in construction funding in FY 2008/09, in accordance with the most recent Five Year CIP adopted by the Board of County Commissioners.

No funds have been expended on this project to date.

As noted in the attached memorandum from Jerry McCollum, P.E., County Engineer, due to issues related to the acquisition of Right of Way, the Public Works Department is recommending that this project be canceled.

The attached Budget Change Request will remove the funding for the Upsala Road Sidewalk project and transfer the available funds to the 2001 Infrastructure Sales Tax Fund Project Contingency. Additionally, the construction funding for this project included on the Tentative FY 2008/09 Budget approved by the Board of County Commissioners in September 2007 will be removed as part of the preparation of the Worksession Budget for FY 2008/09.

This Budget Change Request does not affect budgeted reserves for the 2001 Infrastructure Sales Tax Fund.

**STAFF RECOMMENDATION:**

Staff recommends that the Board approve and authorize the Chairman to execute the Budget Change Request (BCR) #08-22 through the 2001 Infrastructure Sales Tax Fund in the amount of \$125,000.00 in recognition of the cancellation of the Upsala Sidewalk project.

**ATTACHMENTS:**

1. Budget Change Request
2. Memorandum

<b>Additionally Reviewed By:</b> No additional reviews
---

**\*\*\*SEMINOLE COUNTY BUDGET REQUEST\*\*\***

Budget Division Use only:

DATE: 4/25/08

FROM: Department Public Works

Division Engineering

<b>BCR</b>	<input checked="" type="checkbox"/>	08-22

**WHAT IS NEEDED:**

<p align="center"><b>Operational Adjustment</b></p> <p><input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Cost)</p> <p><input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Scope)</p> <p><input type="checkbox"/> New program or service: program or service is not in this fiscal year's budget.</p>	<p align="center"><b>Project Adjustment</b></p> <p><input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increased Cost)</p> <p><input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increase Scope)</p> <p><input type="checkbox"/> New project: Project is not in this fiscal year's budget.</p>
--	---

**Detailed Explanation:**

**To recognize the cancellation of the Upsala Road Sidewalk project.**

	<b>Fund #</b>	<u>11541</u>	<b>Fund Name</b>	<u>2001 Infrastructure Sales Tax Fund</u>
	<b>FUND/ACCOUNT NUMBER</b>	<b>Project #</b>	<b>ACCOUNT TITLE</b>	<b>AMOUNT</b>
<b>TRANSFER</b>				
<b>FROM</b>	<u>11541.077541.560680</u>	<u>00192596</u>	<u>Construction and Design (Upsala Road Sidewalk)</u>	<u>\$ 75,000</u>
	<u>11541.077541.560610</u>	<u>00192596</u>	<u>Land (Upsala Road Sidewalk)</u>	<u>50,000</u>
			<b>TOTAL</b>	<b>\$ 125,000</b>
	<b>FUND/ACCOUNT NUMBER</b>	<b>Project #</b>	<b>ACCOUNT TITLE</b>	<b>AMOUNT</b>
<b>TRANSFER</b>				
<b>TO</b>	<u>11541.077541.560650</u>	<u>99999999</u>	<u>Construction in Progress (Project Contingency)</u>	<u>\$ 125,000</u>
			<b>TOTAL</b>	<b>\$ 125,000</b>

**RECOMMENDATION:** ☒ Approval Date 4/25/08 Analyst Fredrik Coulter Budget Manager \_\_\_\_\_

**REVIEW:** FS Director \_\_\_\_\_ County Manager \_\_\_\_\_

**BCC APPROVAL:** BCC Meeting Date 5/20/08 Date Signed \_\_\_\_\_ Signature \_\_\_\_\_

**FINANCE:** Transfer has been posted Date \_\_\_\_\_ Signature \_\_\_\_\_



## SEMINOLE COUNTY

### Engineering Division

520 W. Lake Mary Blvd., Suite 200

Sanford, Florida 32773

Phone: (407) 665-5674

FAX: (407) 665-5789

April 14, 2008

## MEMORANDUM

**TO:** Commissioner Brenda Carey, District 5, Chairman  
Commissioner Michael J. McLean, District 2, Vice Chairman  
Commissioner Bob Dallari, District 1  
Commissioner Dick Van Der Weide, District 3  
Commissioner Carlton Henley, District 4  
Cynthia A. Coto, County Manager

**FROM:** Jerry McCollum, P.E., County Engineer

**SUBJECT:** Upsala Road Sidewalk (St. John's Parkway to Central Park Drive)

The Engineering Division had budgeted funds in Fiscal Year 2007/2008 for a project to construct sidewalks on Upsala Road from St. John's Parkway to Central Park Drive (Capital Improvement Project Number 00192596). Based on our research, the County does not own sufficient right-of-way to construct this sidewalk and property owners along the roadway are not willing to dedicate the necessary easements/right-of-way to construct the project. In our opinion, if the County pursued purchasing the right-of-way, the project would be cost prohibitive. Therefore, we recommend this project be deleted from the budget and the funds be transferred into reserves.

This is an item that will come to the Board of County Commissioners as a future Budget Change Request.

If you have any questions or would like to discuss this item in more detail, please feel free to contact me.

JM/dr

c: Joseph Forte, Deputy County Manager  
Sabrina O'Bryan, Assistant County Manager  
W. Gary Johnson, P.E., Director, Department of Public Works  
Pam Hastings, Administrator, Department of Public Works/Administration